

United States Postal Service®

INDUSTRY **ALERT**

February 11, 2022

[CUSTOMER IMPACT] REMINDER: BCG Maintenance Activity – *Sunday, February 13, 2022*

As previously advised, this Sunday (**February 13, 2022**), from **4:00 AM CT – 8:00 AM CT**, the United States Postal Service (USPS) will perform system maintenance which is critical to our information technology infrastructure. This system upgrade **event will require an outage** impacting:

- Business Customer Gateway (BCG)

REMINDER: Since BCG is our Portal to several USPS Commercial Systems and applications, please reference the template below which details all impacted systems and applications that **WILL NOT** be accessible during the cited four-hour maintenance window.

UNITED STATES POSTAL SERVICE (USPS)
Business Customer Gateway (BCG): Scheduled Maintenance

Sunday, February 13, 2022

[4:00 AM CT – 8:00 AM CT]

Impacted USPS Systems / Applications

[NOTE: During the cited timeframe, customers WILL NOT be able to access ALL systems / applications below]

Approved Shipper	Mailer ID
Audit Mailing Activity	Mail Transport Equipment Ordering System (MTEOR)
Automated Business Reply Mail	Official Mail Shipping Labels
Click-N-Ship Business Pro	[USPS] Package Intercept
Commercial Post Office Box Redirect Service	Package Platform Account Management
Commercial Postal Store	Package Platform Reports
Contract Postal Unit Commercial Postal Store	Parcel Data Exchange (PDX)
Village Post Office Commercial Postal Store	PostalOne! System
Customer Label Distribution System (CLDS)	Verification Assessment Evaluator (PostalOne!)
Customer Registration	Premium Forwarding Service Commercial™
Enterprise Payment System (EPS)	Premium Forwarding Service Local™
Every Door Direct Mail	Program Registration
FAST: Schedule a Mailing Appointment	Retail Business Partners
Freight Auction	Scan Based Payment (SBP)
HCR Manifests	ShareMail
Informed Visibility	Simplified Data Exchange
Intelligent Mail Small Business (IMsb) Tool	Transportation Procurement Services

Notification will be provided when this scheduled maintenance activity concludes and system access resumes. We apologize for any inconvenience.

NOTE: Delivery of packages IS NOT impacted during scheduled system events.

All Business Service Administrators (BSAs) should alert their impacted stakeholders.

During normal business hours (**7:00 AM CT – 7:00 PM CT**), direct any inquiries or concerns to the Mailing and Shipping Solutions Center (MSSC) via eMail [MSSCAdmin@usps.gov] or telephone [(877) 672-0007].

Thank you.

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